

**WELCOME TO THE JULIAN CUYAMACA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETINGS**

**Regular Meeting of the Julian Cuyamaca Fire Protection
District Board of Directors
Minutes**

Tuesday June 13th, 2017 10:00 A.M.

**Women's Club of Julian
2607 C Street
Julian, CA 92036**

CALL TO ORDER/ROLL CALL

Meeting called to order at 10:00 AM
Board: Buddy Seifert, Aida Tucker,
Brain Kramer, Jack Shelver
Absent- Kirsten Starlin
Staff: Rick Marinelli (absent), Marcia Spahr

PROCEDURES FOR ADDRESSING THE BOARD

Each speaker is allowed three (3) minutes to address the Julian Cuyamaca Fire Protection District Board of Directors. There are three major components of the Agenda:

ORAL COMMUNICATIONS: 15 minutes are set aside at each meeting for citizens who wish to address an issue not on the agenda. The law precludes the Board from taking action upon such non-agenda items. These items will be referred to the Fire Chief. Time donations are not permitted during Oral Communications. Please submit a speaker slip to the District Secretary prior to the Board meeting.

CONSENT CALENDAR: Items on each Consent Calendar are matters which are routine, and it is anticipated they will not be discussed separately. With a motion "to adopt the Consent Calendar" the Julian Cuyamaca Fire Protection District Board of Directors approves all Consent Calendar Staff recommendations, as shown on the agenda. Items may be removed for discussion by submitting a speaker slip to the District Secretary. **NOTE: A MAXIMUM OF TWO TIME DONATIONS PER SPEAKER (9 MINUTES TOTAL)**

REGULAR AGENDA ITEMS: If you wish to address any item on the Regular agenda, please submit a speaker slip to the District Secretary prior to the Chair announcing the agenda title. **NOTE: A MAXIMUM OF TWO TIME DONATIONS PER SPEAKER (9 MINUTES TOTAL)**

A Copy of the board meeting packet may be viewed by the public at the Julian Cuyamaca Fire Protection District.

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT LAWS: Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the District exist to conduct the people's business in accordance with the Brown Act and other State laws. Any writings or documents provided to a majority of the Julian Cuyamaca Fire Protection District Board of Directors regarding any item on this agenda received within 72 hours prior to the meeting will be made

available for public inspection at the Julian Cuyamaca Fire Protection District office during normal business hours.

The above-mentioned agency is an equal opportunity public entity and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Fire Protection District office at 760-765-1510

The Julian Cuyamaca Fire Protection District Board of Directors welcomes you and encourages your continued interest and involvement in the town's decision-making process.

ORAL COMMUNICATIONS (15 MINUTES)
(A Maximum of 3 minutes per speaker)

CHANGES TO THE AGENDA

(Items removed by the public will be heard immediately after the adoption of the consent calendar)

CONSENT CALENDAR

A motion was made to approve the consent calendar as written with exception of 1 change.

Motion: Buddy Siefert

Second: Brian Kramer

Roll Call: Ayes: Kramer, Tucker, Seifert, Shelver

Absent- Starlin

Nays: None.

AGENDA TITLE
STAFF RECOMMENDATION

1. Approval of Minutes May9th, 2017 Meeting Contact Person: Marcia Spahr	Approve Meeting Minutes
2. Approval of Financial Report as of April 30th, 2017 Contact Person: Marcia Spahr	Approve Financial Report
3. Communications Report Contact Person: James Stowers	RCS- Nothing to Report
4. Training Report Contact Person: Jason Kuiper	Nothing to Report
5. Reserve Report Contact Person: James Stowers	Monthly Calendar Attached
6. EMS Report Contact Person: Karen Kiefer	Monthly Calendar Attached
7. Explorer Report	None Received
8. CERT Report Contact Person: Sheana Fry & Brian Kramer	Nothing to report

CONSENT CALENDAR ITEMS REMOVED BY THE PUBLIC

CONSENT CALENDAR ITEMS REMOVED BY BOARD MEMBERS

Aida made motion to approve consent calendar
 2nd by Buddy-All Ayes/No Nays Absent-Starlin

Chief and Board Reports

<p>9. Chief's Report Contact Person: Rick Marinell</p>	<p>1.N/A – Chief on vacation</p>
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New Business

<p>10. Ordinance for new location for schd.monthly board meetings at 3407 Hwy 79 So. Contact Person-Buddy Seifert</p> <p>11.Approve Final Budget for Fire Dist. For FY 2017/2018 Contact Person-Jack Shelver</p> <p>12.Approve and adopt Amended Orid.#3 for Amb.Fee Schd. FY 2017/2018 Contact Person Jack Shelver</p> <p>13.Letter from Water Dist.Attorney re:damages noted by Water dist. At 2645 Farmer Rd.Station Contact Person-Jack Shelver</p>	<p>1.Removed from agenda until July meeting</p> <p>1.Buddy motion to approve Fire Budget 2nd by Aida All Ayes/No Nays-Starlin Absent</p> <p>1.Jack made motion to waive full reading Buddy motion to approve Amb.Fee Schd. 2nd by Aida All ayes/No Nays-Starlin Absent</p> <p>1.Buddy stepped out due to conflict of interest. Per Jack original contract /Lease was never signed by Fire District but volunteers. There was a list of items completed last year. Bill not intricate part of station. It was no Water Districts, it was donated to Fire Dept. Brian would like to ignore letter. There was agreement to fix prior list and all completed. We leased the land, Volunteers built the building. We are handing over the building as is. Per Jack items are generally negotiable. 3 items sited on lese does not reference anything on how condition of building should be handed over. Aida suggested maybe just fix the items that would be considered unsafe. Not even turned over yet and Water Dist. Trespassing. Jack reads as "functional building" lease as is. Brian to take pics of the individual items listed. Add to Agenda for next month. Brian made motion, that was 2nd by Aida, to have Attorney review with the BOD with recommendations before moving forth. Jack suggests Rick or Jack meet with attorney w/Lease and Brian's pics.</p>
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OLD BUSINESS

<p>14.SDCFA Committee Meeting Update Contact Person-Brain Kramer and Buddy Seifert</p>	<p>1.Per Buddy County to quit any provisions we have w/them now. Referencing 1970's Back Country fire Protection, etc. to save district. Going to have to increase Benefit Fee. Prop 172 was to fund fire dist. per Buddy county spends otherwise. Per Brian fiscally irresponsible of SDCFA. Threatens and then schmoozing is how the meeting went with Reddick and Meechum. 60K to go per SDCFA. Need to actively recruit Volunteers. Need to educate the employers of employees who are volunteers that they are to handle the same way as if in the Reserve</p>
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	Military. We can survive without the 60k, but not very well. Buddy says we need to knock on doors to sell raising the benefit fee. If raised 25.00 per unit. Are we collecting all the fees based off report done by Wildan? Jack suggests hearing from Reddick/Meechum at July BOD meeting. They have enforcement. They are a State Agency. Contracts are enforceable.
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CLOSED SESSION

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ADJOURNMENT

Buddy made motion to adjourn meeting at 11:32 AM.
2nd Kramer
All Ayes/No Nays

Next meeting will be held at 10:00 a.m. on Aug.8th, 2017

<p style="text-align: center;">Items for future Agenda</p> <ol style="list-style-type: none">1.2.3.4.5.

FINAL FIRE BUDGET FY 2017/2018

		BUDGET CATEGORY		
INCOME		311500 - 1% Property Tax	\$ 185,000	
		311540 - Benefit Fees	\$ 105,000	
		311501- Station Benefit Fees	\$ 115,000	
		311535-Mitigation Fees	\$ 10,000	
		County Subsidy	\$ 60,000	
		Donations	\$ -	
		Fire out of District Income	\$ -	
		Miscellaneous Income	\$ 100	
		Grant Income	\$ 60,000	
		Interest Earned	\$ 1,000	
		Service Fees	\$ 3,000	
		County Admin Fees	\$ 18,000	
		TOTAL INCOME	\$ 557,100	
	EXPENSE		Capital Purchase	5000
		Communications-RCS	\$ 20,000	
		Fire out of District Expenses	\$ -	
		Fleet	\$ 30,000	
		Fuel	\$ 15,000	
		Grant Expenses	\$ 60,000	
		Grant Matching Funds	\$ 10,000	
		Insurance- Liability	\$ 15,000	
		Insurance Workers Comp	\$ 20,000	
		Legal/Audit/Financial	\$ 30,000	
		Equipment Allowance	\$ 5,000	
		Office Supplies	\$ 5,000	
		Misc.Supplies	\$ 10,000	
		Payroll	\$ 115,000	
		Station Maintenance	\$ 5,000	
		Station Supplies	\$ 3,000	
		Training	\$ 10,000	
		Hwy79 New Station Loan	\$ 125,000	
		Utilities	\$ 20,000	
		TOTAL EXPENSES	\$ 503,000	
		Transfer to Capital Reserves	\$ 54,100	

FINAL AMB.BUDGET 2017/2018

BUDGET CATEGORY	
INCOME	Ambulance Fee-Ambulance Billing
	County Ambulance Contract
	GEMT Grant
	TOTAL INCOME

	\$ 375,000
	\$ 142,000
	\$ 25,000
	\$ 517,000
EXPENSES	Billing Fees
	Capitol Purchase
	Fuel
	Fleet(Amb.Maint.)
	Insurance - Liability
	Insurance- Workers Comp
	Medical Supplies
	Office Supplies
	Misc.Supplies
	Unschd.Overtime
	QA-Chart review
	Payroll
	Training
	Uniforms
	Utilities
	TOTAL EXPENSES

TRANSFER TO AMB.RESERVE	\$ 8,000
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